**राज्य आरोग्य यंत्रण संसाधन केंद्र, पुणे, महाराष्ट्र या संस्थेची सोसायटी रजिस्ट्रेशन ॲक्ट १८६० अंतर्गत स्वतंत्र नोंदणी करुन नियामक मंडळ व कार्यकारी समिती स्थापन करण्यास तसेच त्यांची रचना व पोटकायदे यास मान्यता देण्याबाबत.**

# महाराष्ट्र शासन

## सार्वजनिक आरोग्य विभाग

### शासन निर्णय क्रमांकः प्रशामा- १२२४/प्र.क्र.१२६/आरोग्य-७

१० वा मजला, गो. ते. रूग्णालय संकूल इमारत,
नवीन मंत्रालय, मुंबई - ४००००१.
दिनांक : २१ मार्च, २०२४

**वाचा :-**

१) कार्यकारी संचालक, राज्य आरोग्य यंत्रणा संसाधन केंद्र, पुणे यांचे पत्र क्र.राआयंसकें/SHSRC registration GR draft/३६४३-३६४४/२०२४, दिनांक ०६/०२/२०२४

**प्रस्तावना:-**

प्रस्तुत प्रकरणी राज्य आरोग्य यंत्रणा संसाधन केंद्र, पुणे, महाराष्ट्र ही संस्था राष्ट्रीय आरोग्य अभियानांतर्गत सन २००८ पासुन कार्यरत आहे. या संस्थेचा मुख्य उद्देश राष्ट्रीय आरोग्य अभियान व सार्वजनिक आरोग्य विभाग यांना आरोग्य विषयक विविध बाबीनिहाय आवश्यकते नुसार तांत्रिक सहाय्य देणे हा आहे. देशातील इतर राज्यात राज्य आरोग्य यंत्रणा संसाधन केंद्रे कार्यरत आहेत. सदर संसाधन केंद्राचे कामकाज अधिक गतीमान व बळकट करण्यासाठी त्यांची स्वतंत्र संस्था म्हणून सोसायटी रजिस्ट्रेशन ॲक्ट १८६० अंतर्गत नोंदणी झालेली आहे. राज्यामध्ये सोसायटी रजिस्ट्रेशन ॲक्ट १८६० अंतर्गत राज्य आरोग्य यंत्रणा संसाधन केंद्र, महाराष्ट्र राज्य या संस्थेची स्वतंत्र नोंदणी करुन नियामक मंडळ व कार्यकारी समिती स्थापन करण्यास तसेच खालील परिशिष्ठ- अ मध्ये नमुद केल्यानुसार त्यांची रचना आणि पोटकायदे यास मान्यता देण्याची बाब शासनाच्या विचाराधीन होती.

**शासन निर्णय :-**

राज्य आरोग्य यंत्रणा संसाधन केंद्र, पुणे, महाराष्ट्र ही संस्था राष्ट्रीय आरोग्य अभियानांतर्गत सन २००८ पासुन कार्यरत आहे. या संस्थेचा मुख्य उद्देश राष्ट्रीय आरोग्य अभियान व सार्वजनिक आरोग्य विभाग यांना आरोग्य विषयक विविध बाबीनिहाय आवश्यकते नुसार तांत्रिक सहाय्य देणे हा आहे. राज्य

आरोग्य यंत्रणा संसाधन केंद्र, पुणे, महाराष्ट्र या केंद्राचे कामकाज अधिक गतीमान व बळकट करण्यासाठी सोसायटी रजिस्ट्रेशन ॲक्ट १८६० अंतर्गत सदर संस्थेची स्वतंत्र नोंदणी करुन नियामक मंडळ व कार्यकारी समिती स्थापन करण्यास तसेच सोबत जोडलेल्या परिशिष्ठ- अ मध्ये नमुद केल्यानुसार त्यांची रचना आणि पोटकायदे यास मान्यता देण्यात येत आहे.

०२. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात येत असून त्याचा संकेताक २०२४०३२०१७१९१२१४१७ असा आहे. हा शासन निर्णय डिजीटल स्वाक्षरीने साक्षांकित करुन काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने.

RAJENDRA VITTHAL KUDALE

Digitally signed by RAJENDRA VITTHAL KUDALE
DN: c=IN, o=GOVERNMENT OF MAHARASHTRA, ou=PUBLIC HEALTH DEPARTMENT, 2.5.4.20=b512f7ff8b758d60a4598c24a36386a4805881cbcea84410a43526338ca5896f, postalCode=400032, st=Maharashtra, serialNumber=92FCD41179A2BA99BFFA75CBE0C90685A327C8ACC0593DB3D1CCAD3F24BA6315, cn=RAJENDRA VITTHAL KUDALE
Date: 2024.03.21 13:00:16 +05'30'

**(राजेंद्र वि. कुडले)**
**अवर सचिव, महाराष्ट्र शासन**

**प्रत:-**

१) आयुक्त, आरोग्य सेवा तथा अभियान संचालक, राष्ट्रीय आरोग्य अभियान, मुंबई.
२) संचालक, आरोग्य सेवा, आयुक्तालय, मुंबई.
३) अतिरिक्त संचालक (आरोग्य सेवा), राज्य कुटुंब कल्याण कार्यालय, पुणे.
४) सर्व सह संचालक (आरोग्य सेवा आयुक्तालया मार्फत)
५) उपसंचालक, सर्व मंडळ कार्यालये
६) सर्व जिल्हा शल्य चिकित्सक (FWB मार्फत)
७) सर्व जिल्हा आरोग्य चिकित्सक (FWB मार्फत)
८) निवडनस्ती (आरोग्य-७)

# परिशिष्ठ - "अ"

## शासन निर्णय प्रशामा-1224/प्र.क्र.126/आरोग्य-7, दिनांक मार्च 2024 सोबतचे परिशिष्ठ - अ

## STATE HEALTH SYSTEMS RESOURCE CENTRE's BY-LAWS

**1. Name of Society:**

(i) Name of Society shall be State Health Systems Resource Centre, Maharashtra hereinafter referred to as the SHSRC, Maharashtra

(ii) Primary area of operation of SHSRC, Maharashtra shall be the whole of Maharashtra

**2. Address:**

State Health Systems Resource Centre, Annex building, 2nd Floor, State Family Welfare Bureau Office, Nr. Naidu Hospital Compound, B/h Pune Railway Station. Pune 411001, Maharashtra

**3. Objectives:**

(i) The State Health System Resource Centre, Maharashtra shall act as an autonomous and independent body for advising the Government of Maharashtra on a regular basis on policy and strategy development and to mobilize technical assistance and capacity building on specific health system issues.

(ii) SHSRC is intended to contribute and strengthen all efforts directed towards strengthening health systems for ensuring universal access to the basic goods facilities and services and working and living conditions that are necessary for the attainment of the highest levels of physical, mental and social health for all.

**4. Role and Function of SHSRC:**

(i) To undertake research, evaluation and technical support in the thematic areas of health sector such as Public Health Planning, Health Human Resources. Public Health Administration, Health Informatics, Quality Improvements in Health Care, Community Processes, Health care technology and Health Financing aimed at strengthening state health system.

(ii) To facilitate development of appropriate policies and guidelines for the consideration of the state and central government based on the situationalanalysis undertaken and /or specific studies undertaken by it or through collaboration with institutions/public health experts.

(iii) To developoperational guidelines, implementation of reforms for programme and arranging/providing on-going technical support to the State and District Health Administration and other programme Managers in implementing health reform programme in the state.

(iv) To function as a Technical Support Unit, and make independent assessment of central and state health schemes operation in the state of Maharashtra and recommend corrective actions.

(v) To give technical supportto the Directorate of Health Services (DHS) for implementation of various programs and schemes by undertaking research and evaluation studies.

(vi) To conduct workshops, seminars and meetings as may be necessary, on behalf of the central and state government or any civil society organization for effective operationalization of the health systems strengthening process.

(vii) To provide capacity building opportunities to officials and institutions of the state, district and civil society on the relevant areas of health systems strengthening.

(viii) To publish reports, policy brief, working papers or relevant literature in any manner as may be considered desirable for strengthening state health system.

(ix) To assist development of guidelines, framework and supportive supervision to public health facilities and for pro-poor innovations/reforms pro-poor reforms, which promote transparency, accountability and probity in governance.

(x) To facilitate development of appropriate policies for cost effective and sustainable system for quality improvements in the delivery of services in primary and secondary and tertiary public health facilities.

(xi) To facilitate development of appropriate strategies and tools for dissemination of public health information to the community and for creation of Data and Knowledge Repository for strengthening health systems,

(xii) To build a high-quality academic faculty capable of synergizing quality research with education, teaching and mentoring, especially in emerging frontier areas in public health systems.

(xiii) To actively forge strong relationships with Universities, Medical Colleges, Laboratories and Institutions in India and or abroad in order to network and complement infrastructural and faculty resources.

(xiv) To generate significant intellectual properties through sponsored research programs in areas those have potential applications.

(xv) To fix such fees and other charges as may be laid down by EC/GB from time to time.

(xvi) To create administrative, technical, managerial, ministerial, contractual, consultancy and other posts under the SHSRC with approval of GB and to employ, retain and terminate services, provided that to make appointments, the posts, structure of pay & allowances, statutory benefits, structure of employee benefits, welfare measures are in accordance with the approval given by the Governing Body from time to time.

(xvii) To establish its own procurement procedures, in line with the public procurement parameters, with the approval of the Governing Body and employ the same for procurement of goods and services in accordance with the delegation of powers.

(xviii) To establish research and consultancy cells for effective linkages with the health system.

(xix) To establish library, computer, workshop and resource centres for support function to the learning process and dissemination of information.

(xx) To network with other institutions, in India and abroad, for exchange of information, documentation and publications.

(xxi) To receive grants, gifts and donations, in cash or otherwise or of movable or immovable property, of all descriptions for the relevant activities aligned with the objectives of the SHSRC.

(xxii) To construct, maintain, alter any structure, building or works owned by it, deemed necessary or desirable to the SHSRC in furtherance of its objects with prior permission of the Governing Body, to dispose of immovable properties or demolish any structure, building or works owned by the SHSRC deemed necessary or desirable.

(xxiii) To file applications for patents and intellectual property and to take decisions about commercialization of the same in pursuance of its objectives

(xxiv) To print, publish& circulate or distribute journals, periodicals, books or leaflets that the SHSRC may consider desirable and necessary for the promotion of its objectives.

(xxv) To meet the expenses of the SHSRC including expenses incurred in the exercise of its powers and discharge of its functions out of the Fund.

**5. Members of Governing Body:**

The names, address, occupations and designation of the members of Governing of the society to whom by the rules and regulation of the society, the management of the affairs of the society is entrusted as required under.

| **Sr. No** | **Member** | **Designation in Committee** |
|---|---|---|
| 1 | Hon. Additional Chief Secretary /Principal Secretary, PHD | Chairperson |
| 2 | Hon. Secretary -2, PHD | Co- Chairperson |
| 3 | Hon. Commissioner (Health Services) and Mission Director (NHM) | Member |
| 4 | Director, Health Services (Mumbai) | Member |
| 5 | Director, Health Services (Pune) | Member |
| 6 | Additional Director, SFWB | Member |
| 7 | Joint Director (T), NHM | Member |
| 8 | Joint Director (NT), NHM | Member |
| 9 | Executive Director, SHSRC | Member Secretary |
| 10 | Executive Director, NHSRC | Member |
| 11 | Joint Director, DMER | Member |
| 12 | Representative from Social Welfare Department | Member |
| 13 | Representative from Tribal Department | Member |
| 14 | Representative from Rural Development Department | Member |
| 15 | 2- Senior Public Health experts | Member |

| | | |
|---|---|---|
| 16 | 2-Representatives from Development Partner - State Chief of WHO/UNICEF/PATH/JHPIEGO | Invited Member |

**6. Terms of Reference of Governing Body:**

The Governing Body for the SHSRC shall be the highest decision-making body. It will meet once in every six months of earlier if required. The decision will be taken by simple majority of the members present in the meeting. It shall have following terms of references

- Consider and approve the annual action plan of SHSRC prepared by Executive Committee
- Formulate the policies, modalities for implementation and management of SHSRC programmes
- Monitor, supervise and review the implementation of SHSRC programmes
- Consider and approve the audited accounts of SHSRC
- Consider and approve the progress report of SHSRC submitted by member secretary of EC every year.
- Issue guidelines/directions to the Executive Committee with regards to implementation of various programmes which will be in accordance with the policy at the state and National level.
- Approve formation of groups/sub-committees for various purposes related to the implementation or monitoring or review of the work of the programmes projects and delegate suitable powers is such sub groups sub-committees
- Authorized the Member Secretary or to any other office bearer to issue or defend the SHSRC is legal affairs and sign documents or plans to be submitted in courts on behalf of the SHSRC
- To approve by-laws related to service musters, administration and financial matters of the SHSRC on the recommendations of the Executive Committee

- Delegate appropriate powers to the Executive Committee of the Member Secretary of the Executive Committee for smooth functioning
- Guidance and advice for partnership between different stake holders
- Guidance for collaboration with National and State Institutes
- Guidance for efficient implementation of planned activities
- Guidance regarding any other urgent issue or emergency that comes up/ suggestions from Government in line with SHSRC objectives or related activities.

**7. Frequency of Governing Body:**
The Governing Body shall meet at least twice a year at such time and place as the Chairperson shall decide.

**8. Executive Committee:**
The composition of Executive Committee shall be as follows

| **Sr. No** | **Member** | **Designation in Committee** |
|---|---|---|
| 1 | Hon. Commissioner (Health Services) and Mission Director (NHM) | Chairperson |
| 2 | Director, Health Services (Mumbai) | Member |
| 3 | Director, Health Services (Pune) | Co- Chairperson |

| | | |
|---|---|---|
| 4 | Additional Director, RCH | Member |
| 5 | Joint Director (T) | Member |
| 6 | Joint Director, Hospital | Member |
| 7 | Joint Director, PHC | Member |
| 8 | Joint Director (NT) | Member |
| 9 | Executive Director, SHSRC | Member Secretary |
| 10 | 1- Regional Deputy Director (In Rotation) | Member |
| 11 | 2-Representatives from Development Partner - State Chief of WHO/UNICEF/PATH/JHPIEGO | Member |
| 12 | Representative from ICMR regional center | Member |
| 13 | 2- Senior Public Health experts | Member |
| 14 | 1-Demographer/ Biostatistician | Member |

**9. Term of Reference of Executive Committee:**

- EC will be responsible for acting and doing all deeds on behalf of the GB and for taking all decision and exercising all powers, vested in the GB except those which the GB may specially specify to exclude from the jurisdiction of the Executive Committee

- To prepare action plan for programmes, project and submit it to the Governing Body for approval

- To adopt the programmes/project document and suggest revisions based on area needs to the Governing Body,

- To make appointments to various posts positions approved in programme /project documents

- To take all necessary steps to ensure proper execution of the plan or activity approved by the Governing Body.

- Scrutinize annual plans and budget proposals placed before it by the Member Secretary and ensure that it reflects all activities, provisions for each activity anticipated receipts and payments out of funds of the SHSRC, and submit them to the Governing Body for approval

- To formulate bye laws on administrative, financial and technical matters and submit tothe Governing Body for approval

- Approve appointment of the auditor for the annual statutory audit of accounts of the Society in accordance with the byelaws

- The general supervision, management and control of affairs of SHSRC shall be vested in EC

- Monitoring and review of SHSRC annual activities

- Provide technical support/ guidance for effective implementation of programs of SHSRC

- Guidance for Finalizing key priorities and streamlining activities

- Advice and guidance for overcoming gaps and challenges

**10. Frequency of Executive Committee:**
The meeting of Executive Committee shall be held at least once every quarter of the financial year or more frequently if necessary

**11. Creation, Administration & Management of funds of SHSRC, Maharashtra**

There may be following sources for funds of SHSRC:

a) All money provided by the Central/State Governments/National Health Mission and other institutions under the control of the Government.

b) All fees and other charges received by the Society;

c) All money received by the SHSRC, Maharashtraby way of donations from anyState government, state, National or International agencywith the approval from GB

d) All money received by the SHSRC, Maharashtra in any other manner or from any other sources to fulfil SHSRC objectives.

e) Fees and charges if levied by the SHSRC, Maharashtra for any services rendered

f) Miscellaneous income from any other income source provided it is given or received for implementing any of the objectives of SHSRC, Maharashtra.

g) To deposit all money credited to the Fund in the Bank Account of the SHSRC, Maharashtra.

**12. Safety of Funds:**

a) The funds of the SHSRC, Maharashtra shall be placed in saving account of Nationalised bank with the approval of Chairperson of Executive Committee
b) The account will be operated in accordance with the approval of Chairperson of Executive Committee
c) The Member Secretary of EC in conjunction with another designated official of the SHSRC will operate said account with the approval of Chairperson of Executive Committee

**13. Accounts of SHSRC**

To prepare and maintain accounts and other relevant records and to prepare an annual statement of accounts including the balance sheet of the SHSRC in such forms as prescribed under commercially accepted principles of accounting and to forward annually to the Government the accounts of the SHSRC certified by its Statutory Auditors, after the same has been duly adopted by the Governing Body of the SHSRC.

**14. Authorities of SHSRC:**

The following shall be bodies and authority of the society

a) Governing Body
b) Executive Committee
c) Program Committee & such other sub committees as may be prescribed by the Governing Body (optional)

**15. Reconstitution:**

A special meeting of the Executive Committee can be called by the Member Secretary to discuss the need to reconstitute the Executive Committee. The agreement to reconstitute the Executive Committee shall be arrived at based on majority of the members of the committee. Information about the new members of the Executive Committee will be sent to all after the approval of Governing Body.

**16. Vacancies**

Casual vacancies arising in the committee on account of any reason may be filled in by co-option made by the committee through a circular in this regard& approval by GB.

**17. Legality of the proceedings of the meeting:**

a) Decisions in the meetings of the Executive Committee shall be taken by a majority consensus. In case voting on any issue resolution is necessary, the Chairperson shall exercise his/her casting vote
b) The proceedings of a meeting of the Executive Committee of the SHSRC will be treated as invalid if the strength of the members present in such meetings is less than one third of the total members registered on that date, provided that if a meeting is called after an adjournment of a previous meeting the condition of the one third presence shall not require

**18. Authorities to make bye laws**

a) The Executive Committee may frame by-laws of appropriate regulation consistent with those rules, in connection with financial /accounting matters, service and personal matters, discipline and conduct matter of the staff of the SHSRC.

b) Specific regulations/byelaws will be framed to provide guidelines on matters relating to administration and all financial transactions and preparation of monthly accounts, quarterly accounts and annual accounts, after the approval of Governing Body. During the intervening period the accounts of the SHSRC shall be maintained as per the advice given by the State Government.

c) The Executive Committee shall also be competent to revise, review, substitute, delete or inspect any provision of the byelaws or regulations approved by it from time to time, by the approval of the members of the Executive Committee and Governing Body.

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